

# Black Oak Mine Unified School District

## Agenda

**Black Oak Mine Unified School District Office**



Special Meeting

6540 Wentworth Springs Road, Georgetown, CA 95634

Thursday, September 26, 2019

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the Calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office, at school sites and glass window of the school office, and on this website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 at least 48 hours in advance. Accommodations may include, but are not limited to interpreters, parking, and accessible seating.

## Details

**Board Members:**

Joe Scroggins  
Ronnie Ebitson  
Bill Drescher  
Jeff Burch  
Darcy Knight

**Other Attendees:**

Jeremy Meyers

## **1. 6:00 pm - Call to Order**

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### **1.1 Public Comment on Closed Session Items**

## **2. 6:00 pm - CONVENE TO CLOSED SESSION**

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### **2.1 Classified Employment - 1.75 Hours - American River Charter School Teaching Assistant - VOTE ON IN OPEN SESSION**

### **2.2 Classified Employment - 6 Hours Health Specialist - VOTE ON IN OPEN SESSION**

### **2.3 Classified Employment - 4 Hours - Custodian - VOTE ON IN OPEN SESSION**

### **2.4 Certificated Employment - 1.0 FTE American River Charter School Teacher - VOTE ON IN OPEN SESSION**

### **2.5 Personnel Matter - Classified Employment Resignations**

Vote on in Open Session under the Consent Agenda

### **2.6 Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Associ**

### **2.7 Superintendent's Evaluation**

## **3. 7:00 pm - RECONVENE OPEN SESSION**

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### **3.1 Roll Call**

### **3.2 Pledge of Allegiance**

### **3.3 Disclosure of Action taken, if any, in Closed Session**

### **3.4 ACTION: Adoption of the Agenda**

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

## **4. COMMUNICATIONS**

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### **4.1 Public Hearing – 2019-20 Adopted Budget Statement of Reserves - Reason for Assigned and Unassigned Balance above the State Recommended Minimum Level**

## 4.2 Written

## 4.3 Public Comment

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

## 5. INFORMATION AND DISCUSSION

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### 5.1 Local Control and Accountability Plan (LCAP) Discussion - American River Charter School

EXPLANATION: ARCS Director, David Gleason, will present the LCAP.

### 5.2 Local Control and Accountability Plan (LCAP) Discussion - Georgetown School of Innovation

EXPLANATION: Dr. Wendy Westsmith will present the LCAP for GT School of Innovation.

### 5.3 2019 Annual Organization Meeting Discussion

EXPLANATION: The Board will discuss a date for the December Organizational Meeting.

BACKGROUND: Education Codes 35143 and 5017 govern the scheduling of Annual Organization meetings. Governing Boards of school districts shall hold an Annual Organization meeting, which shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at the election takes office. This year, the 15-day window period, established by statute, to hold the Annual Organization meeting begins on Friday, December 13th and runs through Friday December 27th.

## 6. NEW BUSINESS

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### 6.1 ACTION: Unaudited Actuals for 2018-19 and Budget Update Report

RECOMMENDATION: It is recommended that the Board of Trustees approve and certify the 2018-19 Unaudited Actuals.

BACKGROUND: The financial records for fiscal year 2018-19 have been reviewed and closed for the year. Year ending balances have been calculated and brought forward to 2019-20.

Sid Albaugh will present an overview of the changes in the 2018-19 Unaudited Actuals from the year-end projections prepared in June 2019.

The 2018-19 Unaudited Actuals will be provided to the Board of Trustees under separate cover. Copies can be requested by contacting Sid Albaugh at the District Office or viewed on line at bomusd.org.

## **6.2 ACTION: Surplus Property: Disposal/Surplus of Obsolete District Equipment, Supplies, Instructional Materials, and other Property**

**RECOMMENDATION:** It is recommended that the Board of Trustees declare the Portable Classroom Building and Storage Unit on the Greenwood CCC Campus located at 4405 CA-193, Greenwood, CA 95635, as surplus personal property/obsolete with a value that exceeds \$2,500.

**BACKGROUND:** During July of 2019, Divide High School moved next to the District Office Campus on Wentworth Springs Road in Georgetown from the Greenwood California Conservation Corps Campus off Highway 193 in Greenwood.

Pursuant to California Education Code, the Portable Classroom Building and Storage Unit on Greenwood California Conservation Corps Campus may be deemed personal property and may be disposed of as follows:

1. The Board can sell any district personal property if it is not required for school purposes, if it needs to be disposed of for the purpose of replacement, is unsatisfactory, or is not suitable for school use. Cal. Educ. Code § 17545(a).
2. Determine whether the value of the property exceeds \$2,500.
3. Advertise for bids or conduct a public auction for property the Board unanimously valued over \$2,500.
4. Notice of the sale is required; the District can either publish notice of the sale in at least three public places within the District for at least two weeks, or publish notice of the sale in a newspaper within the district (or, if no such newspaper exists, in a newspaper within the county of the District). Cal. Educ. Code § 17545(a).
5. The Board must sell to the highest responsible bidder or reject all bids. Cal. Educ. Code § 17545(a). If no qualified bids are received, the property may be sold at private sale without advertising by any employee of the district empowered for that purpose by the Board. Cal. Educ. Code § 17545(b). The Board may choose to sell the personal property through a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm. Cal. Educ. Code § 17545(b).

[8.a Notice of Sale of Surplus Property Portable Classroom and Storage Unit \(Greenwood Campus CCC\) \(2\).pdf](#)

[8.b Bid Packet - Surplus Property Portable Classroom and Storage Unit \(Greenwood Campus CCC\) \(1\).pdf](#)

## **6.3 ACTION: 2019-20 Adopted Budget Statement of Reserves - Reason for Assigned and Unassigned Balance above the State Recommended Minimum Level**

**EXPLANATION:** The Black Oak Mine Unified School District's Fiscal Year 2019-20 Budget Adoption and review was approved by the Board of Trustees on June 13, 2019. Pursuant to the adoption process the District's 2019-20 Statement of Reserves was not included as part of the hearing. Pursuant to Education Code 42127(a)(2)(B), districts must bring a statement of the reason that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties (EUR).

**BACKGROUND:** Pursuant to Education Code 42127(a)(2)(B), districts must bring a statement of the reason that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties (EUR).

[z. a 19-20 Adopted Budget Assigned and Unassigned Reserves 09.26.19.pdf](#)

## **6.4 ACTION: Board Study Session Minutes August 22, 2019**

## **7. CONSENT AGENDA**

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### **7.1 Superintendent requests approval of items 7.2 - 7.23**

#### **7.2 Resolution #2019-014 GANN Limit**

**RECOMMENDATION:** It is recommended that the Board of Trustees adopt Board Resolution #2019-14. Adopting and Certifying the "GANN" Limit for the 2019-20 and 2020-21 fiscal years.

**BACKGROUND:** The Board will consider approval of Resolution #2019-14 Adopting the Gann Limit declaring that the appropriations in the budget for the 2019-20 and 2020-21 fiscal years do not exceed the limitations imposed by Proposition 4. The Gann Limit Amendment, adopted in November 1979, established a maximum appropriation limit for all public agencies including school districts. This calculation must be reviewed and approved by the Board annually.

Attached is a copy of the Resolution for Adopting and Certifying the "Gann" Limit. These calculations are required by Education Code 42132 to be adopted by the Board of Trustees and then submitted to the California Department of Education to document that the District is within the required limit.

[5.a Resolution 2019-14 GANN Limit.pdf](#)

[5.b Form GANN.pdf](#)

#### **7.3 Resolution #2019-15 Week of the School Administrator**

**RECOMMENDATION:** It is recommended that the Board of Trustees adopt Board Resolution #2019-15 Week of the School Administrator, October 7-13, 2019.

**BACKGROUND:** In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as "Week of the School Administrator". The State of California has declared the week of October 7-13, 2019 as the "Week of the School Administrator" per Education Code 44051.1. "School Administrator" is a broad term which includes superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees. School leaders are to be commended for the contributions they make to successful student achievement.

[Resolution 2019-15 Week of School Administrator.pdf](#)

#### **7.4 Resolution #2019-16 Budget Revisions and Transfers**

**RECOMMENDATION:** It is recommended that the Board of Trustees adopt Resolution #2019-16 to allow for Budget Revisions and Transfers during the 2019-20 fiscal year.

**BACKGROUND:** The Board will consider approval of Resolution #2019-16, Budget Revisions and Transfers in accordance with the provisions of Section 42601 of Education Code, authorizing budget transfers and revisions as necessary to permit payment of the obligations incurred during the 2018-2019 school year.

[1.a 2019-20 Budget Revision Resolution.pdf](#)

#### **7.5 2018-19 Annual Report of Attendance for Black Oak Mine Unified School District and American River Charter School**

**BACKGROUND:** In July, the District submitted the 2018-19 Annual Report of Attendance to the California Department of Education for Black Oak Mine Unified School District and American River Charter School.

[2.a BOMUSD 2018-19 Annual ADA Report-signed.pdf](#)

[2.b ARCS 2018-19 Annual ADA Report-signed.pdf](#)

## **7.6 CSBA Board Policies Second Reading and Adoption**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider adopting the updated/revised CSBA Board Policies.

**BACKGROUND:** BP 1100 – BP revised. Policy updated to add definition of the types of mass mailings that cannot be sent at district expense and to reflect law which prohibits certain mass mailings, which are otherwise permissible, from being sent within 60 days preceding an election. Policy also deletes references to repealed Title 2 regulation (Register 2018, No. 12).

BP 5141.6 – BP revised. Policy updated to delete references to the obsolete API, Healthy Start program, and Healthy Families program. Regulation updated to expand section on "Types of Health Services" to include additional services for which districts can receive Medi-Cal reimbursement. Regulation also includes the requirement for employees to complete a random-moment time study for the Medi-Cal Administrative Activities program and reflects NEW LAW (AB 3192) which requirements the Department of Health Care Services to develop a program guide for the LEA Medi-Cal Billing Option.

BP 6145.2 – BP revised. Policy updated to reflect NEW LAW (AB 2009) which requires any district that offers an interscholastic athletic program to develop a written emergency action plan to be followed in the event of sudden cardiac arrest or other medical emergency. Regulation updated to reflect requirement of AB 2009 to make an automated external defibrillator available at athletic events. Regulation also includes new section on "Heat Illness" reflecting NEW LAW (AB 2800) which requires coaching education programs to include training on the signs and symptoms of, and appropriate response to, heat illness.

[BP 1100 Communication with the Public.pdf](#)

[BP 5141.6 School Health Services.pdf](#)

[BP 6145.2 Athletic Competition.pdf](#)

## **7.7 June 30, 2019 Investment Portfolio Report from the El Dorado County Treasurer-Tax Collector**

June 30, 2019 Investment Portfolio Report from the El Dorado County Treasurer-Tax Collector

[3.a El Dorado County Investment Report June 30, 2019.pdf](#)

## **7.8 Acceptance of the 2019-20 Mandated Block Grant Certification Letter**

**EXPLANATION:** The District is requesting funding under the 2018-2019 Mandated Block Grant, pursuant to Government Code Section 17581.6(e).

**BACKGROUND:** In lieu of submitting mandated cost recovery claims directly to the State Controller for reimbursement, Black Oak Mine Unified School District and American River Charter School are participating in the 2019-20 Mandated Block Grant. Black Oak Mine Unified School District and American River Charter School will continue to provide mandated services, but are no longer required to comply with onerous reporting requirements for reimbursement.

[4.a BOMUSD MBG 19-20 08.16.19.pdf](#)

[4.b ARCS MBG 19-20 08.16.19.pdf](#)



### **7.9 Classified Personnel Action - American River Charter School Teaching Assistant**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Elise DeBusscher as a Teaching Assistant for the American River Charter School for the 2019-20 school year.

BACKGROUND: The position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

[ARCS CLASSIFIED EMPLOYMENT 9.12.19.pdf](#)

### **7.10 Classified Personnel Action - Custodian I and Health Specialist**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Kaycee Creeks as a Custodian I and Suzanne Coleman as a Health Specialist for the Black Oak Mine Unified School District for the 2019-20 school year.

BACKGROUND: These positions are necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

[Classified Employment 9.12.19.pdf](#)

### **7.11 Certificated Personnel Action - American River Charter School Home School Teacher**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Jacey Huckabay as a 1.0 FTE Home School Teacher for the American River Charter School for the 2019-20 school year.

BACKGROUND: This position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

[ARCS CERTIFICATED EMPLOYMENT 9.12.19.pdf](#)

### **7.12 2019-20 Licensing Agreement with Axiom Analytics**

RECOMMENDATION: It is recommended that the Board of Trustees take action to approve the Licensing Agreement with Axiom Analytics.

BACKGROUND: The fiscal year 2019-20 Licensing Agreement between Axiom Analytics and Black Oak Mine Unified School District covers providing a cloud based Board Agenda platform AGENDACast that keeps the District compliant with the Brown Act meeting open meeting requirements and the California Public Record Act. The contract cost is \$1,200.00 annually. The fee will be paid from the General Fund.

[2019-20 Axiom AgendaCast 07.01.19.pdf](#)

### **7.13 2019-20 Sierra Child and Family Services Agreement**

RECOMMENDATION: It is recommended that the Board of Trustees take action to approve the 2019-20 Sierra Child and Family Services Agreement.

BACKGROUND: The fiscal year 2019-20 Sierra Child and Family Services Agreement provides part-time licensed counseling services to students at Northside Elementary School, Georgetown Elementary, Otter Creek Elementary, and American River Charter School. The contract is for \$32,674 and is paid from the General Fund.

[2019-20 Sierra Child and Family Services Counseling Contract 07.30.19.pdf](#)

### **7.14 2019-20 County of El Dorado Health and Human Services Primary Intervention Program Agreement**

RECOMMENDATION: It is recommended that the Board of Trustees take action to approve the 2019-20 County

of El Dorado Health and Human Services Primary Intervention Program Agreement

**BACKGROUND:** The fiscal year 2019-20 County of El Dorado Health and Human Services Primary Intervention Program Agreement provides \$77,000 to Black Oak Mine USD to provide resources and interventions for identified students and families in kindergarten through third grade. This is part of four year grant that ends in 2019-20. There is no fiscal implication to the District.

[2019-20 County of El Dorado DHS PIP Grant.pdf](#)

#### **7.15 2019-20 El Dorado County Office of Education School Services Agreement**

**RECOMMENDATION:** It is recommended that the Board of Trustees take action to approve the 2019-20 El Dorado County Office of Education School Services Agreement.

**BACKGROUND:** The fiscal year 2019-20 El Dorado County Office of Education School Services Agreement outlines the costs associated with the services EDCOE provides to all LEA's in the County.

[2019-20 County School Services Agreement EDCOE.pdf](#)

#### **7.16 2019-20 Memorandum of Understanding - Nursing Services Ackerman Charter School District**

**RECOMMENDATION:** It is recommended that the Board of Trustees take action to approve the 2019-20 Memorandum of Understanding – Nursing Services with Ackerman Charter School District.

**BACKGROUND:** The fiscal year 2019-20 Memorandum of Understanding – Nursing Services Ackerman Charter School District contracts 30 days of Nursing Services to Ackerman Charter School District from Black Oak Mine Unified School District. Ackerman Charter School District will reimburse Black Oak Mine USD for the actual costs of the services provided. This MOU will provide direct savings to the General Fund.

[2019-2020 MOU Nursing Services Ackerman Charter School District.pdf](#)

#### **7.17 2019-20 Fiscal Year District Legal Services Agreement with Lozano Smith**

**RECOMMENDATION:** It is recommended that the Board of Trustees take action to approve the District Legal Services Agreement with Lozano Smith for the 2019-20 Fiscal Year.

**BACKGROUND:** During the 2019-20 Fiscal Year, certain legal services may be required. Lozano Smith is a full service legal firm that provides comprehensive legal support to school districts throughout California. This agreement allows the District to utilize Lozano Smith for legal support as a primary or secondary source for legal advice if and when needed, especially in any of the specialty areas like facilities.

[2019-20 Lozano Smith Legal Services Agreement.pdf](#)

#### **7.18 Resolution to Enter a Lease Agreement with American Capital Finance for the Juno Conductor Safety and Communications Systems**

**EXPLANATION:** Pursuant to the District's 2018-19 Instructional Technology Initiative, the District is engaging American Capital Finance for the lease of the Juno Conductor Safety and Communications System at Northside Elementary, (25) document cameras, and (25) Chromebooks.

**BACKGROUND:** The District has engaged in strategic investments in technology through the District's 2018-19 Instructional Technology Initiative. This lease provides immediate upgrades to the safety and communication systems in District and places instructional technology tools in our teacher's classrooms to better engage students and support student achievement.

[xa Resolution 09.12.19 American Capital Lease.pdf](#)

### 7.19 Lease Agreement with First American Education Finance for Chromebooks

EXPLANATION: Pursuant to the District's 2018-19 Instructional Technology Initiative, the District is engaging First American Education Finance for the lease of (235) Chromebooks.

BACKGROUND: The District has engaged in strategic investments in technology through the District's 2018-19 Instructional Technology Initiative. This lease provides immediate upgrades to student devices and places instructional technology tools in our teacher's classrooms to better engage students and support student achievement.

[ya First American Fully Executed Closing Lease Documents 2019103-02.pdf](#)

[yb FireFly CA - 330 x 14A G5 - Black Oak Mine.pdf](#)

### 7.20 Regular Board Meeting Minutes from August 8, 2019

[August 8, 2019 minutes.pdf](#)

### 7.21 Purchase Orders, Warrants, Bids and Quotes

RECOMMENDATION: It is recommended that 2019-20 fiscal year Batch numbers 0004-0013 dated July 268, 2019 to August 29, 2019 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$679,356.23 be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

<u>Fund Name amd Number</u>	<u>Amount</u>
General Fund 01	\$526,108.35
Charter School Fund 09	\$67,356.21
Cafeteria Fund 13	\$32.66
Deferred Maintenance Fund 14	\$8,843.63
Building Fund 21	\$36,698.33
School Facilities Fund 35	\$36,518.03
Enterprise Fund 63	\$3,799.02
Total	\$679,356.23

[Warrents.pdf](#)

### 7.22 Gifts

RECOMMENDATION: It is recommended that the board of trustees consider taking action to accept the gifts donated.

BACKGROUND: The following gifts were donated to the District:

1) The El Dorado Community Foundation donated \$750.00 to be used for McKinney Vento students to use at the elementary school's Scholastic Book Fairs.

[McKinney Vento Donation.pdf](#)

### **7.23 Over Night Field Trips**

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the overnight field trips.

BACKGROUND: Field trip request forms for trips over 200 miles radius one way or overnight are due to the district office 45 days prior to requested departure. These trips are required to have board approval.

The following trips are being requested:

1) Georgetown School of Innovation is requesting a Field Trip to San Francisco departing on May 28, 2019 and returning on May 31, 2019. The field trip will consist of visits to the Exploratorium and the Golden Gate Bridge.

[11-4-19 Field Trip.pdf](#)

[10-8-19 Field Trip.pdf](#)

## **8. FUTURE MEETINGS**

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Regular meeting of the Board of Trustees: Thursday, October 10, 2019 at the District Office, 7:00 PM

Special Board Meeting - LCAP Presentation - Northside STEAM School: October 24, 2019 at Northside STEAM School

## **9. ADJOURNMENT**

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### **9.1 Time**